

# Middleton Public Works Department

## Water Treatment Operator



The Town of Middleton is a wonderful community located in the Annapolis Valley, Nova Scotia. Full of small-town charm and known as the “Heart of the Valley”, Middleton serves as a regional centre for business, education, health, and recreation services. Our community is a delightful town with immense potential, complemented by strong values in diversity and accessibility. To learn more about Middleton, please visit [www.discovermiddleton.ca](http://www.discovermiddleton.ca)

### **Our Opportunity**

We are looking for a certified Water Distribution Facility Class II Operator who, while working closely with our Water and Wastewater Technician, will be responsible for operating, monitoring and maintaining the Town’s Water Utility; operating and maintaining the Town’s Wastewater Collection System, primarily Lift Stations; and performing general labour duties to assist the Public Works Department. The individual should have great communication skills, basic mechanical, plumbing and electrical skills and be willing/available for overtime/on-call duty as required.

### **Why work with us?**

We truly value our people, which means you will be joining an incredible team, in a supportive and positive environment. We are passionate about the roles we play in providing superior service within our community and we take considerable pride in the goals we accomplish together. We invest in our people through supporting and encouraging professional development, so you have the tools to safely succeed in your role. Our core values of trust, respect and accountability are extremely important in all we do, and we build our team to share and model these values. Best of all, we like to have fun! We prioritize having fun while we work hard as a team; we enjoy connecting with each other and we genuinely care about one another.

*Work/life balance* is important to us, and we want everyone to feel refreshed and recharged to perform their job well. The Local 2858 Union Collective Agreement and Town policies provide family sick leave and time-in-lieu options for all staff.

*Benefits* include access to a health and dental plan, vision care, disability and life insurance and an employee assistance program. We offer a matched pension plan of 6% and we provide all the technology required to be successful in your role. We provide a generous vacation package, and we want you to use it!

### **Successful Candidate should:**

- Have the experience and skills to review, recommend changes and update the Town’s Water Operating Manual as required.
- Have the experience and/or ability to submit updates to the Town’s GIS data to ensure up-to-date information for our Asset Management Program.
- Ensure safety and compliance of Middleton’s water and wastewater systems, adhering to specific regulations and legislations as detailed within the Town’s Permit to Withdraw Water, the Nova Scotia Department of Environment and Nova Scotia Utility and Review Board; including but not limited to:
  - Preparation of the Annual Sampling Plan;
  - Development of a Cross Connection Contamination Plan;
  - Preparation of the Annual Water Report;
- Provide effective service delivery to all stakeholders by responding to complaints and inquiries in a professional, knowledgeable, and timely manner.

# Middleton Public Works Department

## Water Treatment Operator



### What we're looking for:

#### Qualifications:

- Minimum of five-year's experience in municipal public works and two-years in water treatment.
- Certified as a Water Distribution Class II Operator in Nova Scotia.
- High School Diploma/GED is required
- Excellent communication skills (Written, Verbal and Listening)
- Proficient computer skills in programs such as Microsoft 365; demonstrated support for modern technology and innovation
- Sound, analytical, independent problem-solving and organizational skills

#### Preferred Qualifications

- Experience using SCADA system is an asset.
- Certification in wastewater treatment and collection (or willingness to acquire)
- Emergency Management- Incident Command System Certification (or willingness to acquire)

### **You have a choice in your career. Why not choose Middleton to join, stay and thrive in your career!**

Middleton is an equal opportunity employer. We are committed to recruiting a diverse workforce and supporting an equitable and inclusive environment.

**Job Type:** Permanent, Full Time, Union

**Wage Rate:** Start rate \$25.76, Rate after probationary period \$26.36

**To Apply:** Please send your cover letter and resume as one document to [hr@town.middleton.ns.ca](mailto:hr@town.middleton.ns.ca) or mail to Town of Middleton, PO Box 340, Middleton, NS B0S 1P0

**Competition Closing Date:** June 29, 2022

**Inquiries:** 902-825-4841 (ext 103)